



Himalaya Ayurvedic Medical College & Hospital

Permitted By:- (NCISM), Ministry of AYUSH, Govt. of India

Approved by : Health Department Govt. of Bihar

Affiliated to - Aryabhata Knowledge University | Bihar University of Health Sciences

Chiksi, Paliganj (SH-69), Patna, Bihar-801110

✉ himalayaayurvedicmch@gmail.com 🌐 www.hamch.in,

☎ 9031052021 (Hospital), 9031052028 (College), 6287090206(Office),6287090205(Office)

Ref. ...HAMCH/162-2/24

Date 20/06/2024.....

OFFICE ORDER

Subject: Constitution of the College Council

In accordance with the guidelines for institutional governance and academic oversight, the **College Council** of the Himalaya Ayurvedic Medical College and Hospital is hereby constituted with the following composition, functions, and responsibilities:

1. Composition of the College Council

The College Council shall comprise the following members:

Sr.	Name	Designation
1	Dr. (Prof.) Pratima Shukla (Principal)	Chairperson
2	i. Dr. (Prof.) Girish Sahdev Kargutkar ii. Dr. (Prof.) Shailesh Kumar Pathak iii. Dr. (Prof.) Rajesh Kumar iv. Dr. (Prof.) Ajay Kumar Saran v. Dr. (Prof.) Ujwala Hake vi. Dr. (Prof.) Ashutosh Kumar vii. Dr. (Prof.) Sadanand Gupta viii. Dr. (Prof.) Chandra Shekhar Dwivedi ix. Dr. (Prof.) Ninad Suresh Sathe x. Dr. (Prof.) Ramika Singh	Member

2. Functions of the College Council

a. Academic and Curriculum Implementation:

- Develop strategies for the implementation of the curriculum and training programs.
- Ensure enforcement of discipline and address other academic matters.

b. Regular Meetings and Inter-Departmental Coordination:

- Organize regular inter-departmental meetings, including:
 - Grand rounds
 - Statistical review meetings
 - Clinical meetings
 - Research reviews

c. Planning and Upgrading Activities:

- Plan, review, and upgrade the following institutional activities:
 - Academic programs
 - Healthcare services
 - Research initiatives
 - Co-curricular and extracurricular activities

d. Strategic Vision and Monitoring:

- Develop the institution's vision document and monitor its implementation periodically.

e. Academic Audit Review:

- Review academic audit reports in line with guidelines issued by the Commission.
 - Ensure the timely submission of audit reports in the prescribed format to the Commission.
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3. Meeting Schedule

The College Council shall meet **at least four times a year**, maintaining proper records of each meeting's agenda, discussions, and outcomes.

4. Infrastructure Requirement

The College Council meeting room shall comply with the minimum constructed area requirements specified in **Schedule II**.

This order shall take effect immediately, and the first meeting of the College Council is to be convened by the Dr. (Prof.) Pratima Shukla at the earliest.

Issued By:

Principal
Himalaya Ayurvedic Medical College and Hospital

Shree

PRINCIPAL/MEDICAL SUPERINTENDENT

HIMALAYA AYURVEDIC MEDICAL COLLEGE
& HOSPITAL
CHIKSI, Paliganj, Patna (Bihar)

Prakash

SK Pathak.

Rajesh

A. Sharan

ASTIELM

Ashutosh

Sambal Singh

Om

Sunil

Prakash



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Ref. HAMCH/162-2/24

Date 20/06/2024

Minutes of the 1st Meeting of the College Council

Date: 20/06/2024

Time: 03:00 P.M

Venue: College Council Meeting Room, Himalaya Ayurvedic Medical College and Hospital

Agenda:

1. Welcome and introduction of College Council members
2. Discussion on the roles and responsibilities of the College Council
3. Planning the implementation strategy for the curriculum and training programs
4. Approval of inter-departmental meeting schedules
5. Review of academic and institutional vision
6. Planning co-curricular and extracurricular activities for the year
7. Discussion on academic audit preparation and submission

Attendees:

Sr.	Name	Designation
1	Dr. (Prof.) Pratima Shukla (Principal)	Chairperson
2	i. Dr. (Prof.) Girish Sahdev Kargutkar ii. Dr. (Prof.) Shailesh Kumar Pathak iii. Dr. (Prof.) Rajesh Kumar iv. Dr. (Prof.) Ajay Kumar Saran v. Dr. (Prof.) Ujwala Hake vi. Dr. (Prof.) Ashutosh Kumar vii. Dr. (Prof.) Sadanand Gupta viii. Dr. (Prof.) Chandra Shekhar Dwivedi ix. Dr. (Prof.) Ninad Suresh Sathe x. Dr. (Prof.) Ramika Singh	Member

Minutes of the Meeting:

1. Welcome and Opening Remarks:

The Chairperson Dr. (Prof.) Pratima Shukla, welcomed all members and emphasized the significance of the College Council in ensuring the institution's academic excellence, healthcare standards, and strategic growth.

2. Member Introductions:

Each member provided a brief introduction, outlining their role in the department and the institution.

3. Discussion on Roles and Responsibilities:

The roles and functions of the College Council were presented and discussed in detail, highlighting the Council's role in planning, monitoring, and enhancing the quality of education and institutional practices.

4. Curriculum and Training Implementation:

- Strategies for effective implementation of the curriculum and training programs were discussed and approved.
- Members proposed creating faculty workshops and orientation programs to ensure uniformity in curriculum delivery.

5. Vision Document and Strategic Planning:

- Members discussed the draft vision document, and suggestions for improvements were noted.
- A committee was formed to monitor the implementation of the vision document.

6. Co-Curricular and Extracurricular Activities:

- The Council approved plans for organizing health camps, cultural events, and student competitions to foster holistic development.

7. Academic Audit Preparation:

- The need for timely preparation and submission of academic audit reports was stressed.
- A subcommittee was formed to oversee the documentation and submission process as per Commission guidelines.

8. Any Other Matters:

- Members discussed the requirement for infrastructural upgrades to meet Schedule II norms for the meeting room.
- Recommendations for faculty development programs and research collaborations were noted.

9. Vote of Thanks:

The meeting concluded with a vote of thanks by the Chairperson, appreciating the members' active participation and inputs.

Resolutions Passed:

1. Approval of the implementation strategy for the curriculum and training programs.
 2. Finalization of inter-departmental meeting schedules for the first quarter.
 3. Formation of committees for vision document monitoring and academic audit preparation.
 4. Approval of plans for co-curricular and extracurricular activities for the year.
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Prepared by:

Dr. (Prof.) Girish Sahdev Kargutkar
Member Secretary

Approved by:

Dr. (Prof.) Pratima Shukla
Chairperson, College Council

PRINCIPAL/MEDICAL SUPERINTENDENT

HIMALAYA AYURVEDIC MEDICAL COLLEGE
& HOSPITAL

CHIKSI, Patangy, Patna (Bihar)

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Rajesh

Ashish
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Ashutosh

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